



Attention:

Re: Letter of Instruction to Set Up an Automatic Debit.

To Whom It May Concern:

Please be advised that I would like to have my payment automatically debited from my bank account at Bankers Trust Company. My account number to debit is \_\_\_\_\_ with \_\_\_\_\_.

Effective immediately, please begin making an automatic withdrawal from my Bankers Trust account for the amount of \$\_\_\_\_\_. The account number is \_\_\_\_\_ to Debit and the routing number for this account is \_\_\_\_\_.

**I hereby authorize Bank Name to initiate debit entries to my Checking or Savings Account indicated above at Bankers Trust Company N.A., and to credit the same to such account. I acknowledge that the origination of ACH transactions to my account must comply with the provisions of U.S. law.**

If you have any questions regarding this request, I may be reached by phone at \_\_\_\_\_.

Thank you for your prompt assistance with this matter.

Sincerely,

\_\_\_\_\_  
Primary Account Holder Name

\_\_\_\_\_  
Joint Account Holder Name